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Twenty students at Central High School who participate in the school to employment program share their thoughts and experiences. Comments by the students indicate the friendliness of employers, the success of the STEP program, and a gratefulness for being involved in a job training experience.

The following are among the many different jobs which students gained through the work-study program: office assistant to a professor at Syracuse University, page at the Public Library, cook's helper in a university kitchen, saleslady at a department store, school office aid, typist at the City Hall, and stockboy at a general store.

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MADISON AREA PROJECT
SYRACUSE, NEW YORK

Volume 1, #1
1964-65

SCHOOL-TO-EMPLOYMENT-PROGRAM

JOURNAL

(This Publication is the work of students in the
Central High School School-to-Employment-Program)

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SCHOOL TO EMPLOYMENT PROGRAM AT CENTRAL HIGH SCHOOL

MR. JOSEPH P. CANGEMI, PSYCHOLOGIST

GIRLS	BOYS
ALLEN, MAE	DAVIS, THEODORE
ATKINSON, MARY J.	GLADDEN, GUY
BAKER, GERALDINE	JAMISON, MELVIN
COLEMAN, CYNTHIA	MARR, CHARLES
HEYWARD, BETTY	MURRAY, CHARLES
JAMISON, BETTY	REYNOLDS, ROBERT
JAMISON, SYLVIA	TURNER, LEON
JEFFRIES, VALERIE	
JOHNSON, EDITH	
LATIMORE, MARGARET	
REESE, DENISE	
RUZEKOWICZ, CATHY	
SMITH, LAURA	
TAYLOR, LILLIE	

The School to Employment Journal offers to students in the STEP Program at Central High School the opportunity to share their thoughts and experiences with those who read it. The ideas conveyed in the Journal are those of the students.

.....

Margaret Latimore

Presently, I am working at Syracuse University, Slocum Hall. I am employed as clerical assistant to Miss Janet Kelley, who is secretary to Professor Harry Randles, who is Associate Secretary of the Central New York School Study Council.

My work is very interesting, though it sometimes can be a little hard on the "fingers" and feet. Since I have been employed there, I have learned how to operate the following:

1. Thermofax machine
2. Ditto machine
3. Addressing machine
4. Folding machine
5. Postage machine

I have also learned the procedures of a business office, and how to run it efficiently. In working with the study council, I've learned the names of cities and towns I didn't know existed.

In closing, I'd like to say this. When meeting new people, a neat appearance and warm personality says more than the most eloquent words you could utter.

.....

Name Withheld Upon Request by Student-writer

I work at the Community Chest Building at 107 James Street on the third floor. My supervisor is Miss Betty Chenault who is a very nice lady. Some of the work I've done is: color maps for a report, put fliers in the mail to be sent to the school about the program "Guys and Dolls". I work with a very nice group of people. The reason I like my job is that you get to meet more people (especially if you are shy). You also learn to fit in with the rest of the people. You also get to use your own judgment.

S.T.E.P.

Some of you are wondering what the letters stand for. They stand for School To Employment Program. It is a wonderful program. The students in the program work a half-day and go to school the other half. We have classes on Monday, Wednesday and Friday. We talk about different topics such as manners, jobs etc. This program has helped me a lot, too. I get to know more people and talk about the problems you have. Also it enables you to use your skills.

The people who work with us are: Mr. Cangemi - who is nice and very understanding, Mr. Zimmerman, who is nice and has a lot of patience and Mrs. Clifford who is nice and always is willing to help if she can.

.....

Cynthia Coleman

I, Cynthia Coleman, work at the Syracuse Public library. I do various jobs there. I come in contact with a lot of people. The head librarian in the children's department is Mrs. McCarthy. There are two seniors with whom I work. They go to a Catholic school. I work four to four and one-half hours a day. We all have the same kind of jobs. I have to stack books, check them and shelve them. I also have to type out new cards. Every now and then I have to take books to the different branches in the library. I also send out post cards for over-due books. I have a ten minute coffee break on weekdays and two on Saturday because I work a whole day. This job I like very much because you have different responsibilities and learn different things in the library. Another one of my responsibilities is that I have to check the money each night. I think that is the biggest of all.

.....

Charles Murray

The Step program, I feel can help a student understand people and get along with people. It helps the students understand things to look to later on in life and be prepared. It also gets students in to good working habits such as "promptness and neatness" etc. I have been in the program for three months. Already I have a somewhat good knowledge of its goal. I work at Haven Hall at the University. I have been working there a little over two months. I was interviewed by the Step program. I have learned to do what is expected as a cook's helper since I've been working there. The work I do is considered satisfactory and I am often complemented by the supervisor. A big brother and a big sister are the new adjustment to the program. What I mean by big brother and big sister are, these are college students who participate in the program by helping Step students understand people and take Step students to movies, bowling, basketball etc. Each student is given a big sister or big brother.

.....

Sylvia Jamison

I like being in the S.T.E.P. programs. It is very good for young people. It gives them a chance to get their education and also earn a little money to help them with their school supplies and other necessity items. The job that I have at the Syracuse Public Library is a nice job. It doesn't pay enough money but is a good job for some experience for me because this is the very first time that I have ever gone out on a job. The things that I do at the library are to file books on the right shelves and to file different pictures in their right folders, and carry different items to the different parts of the library.

But I enjoy my work.

.....

Theodore Davis

My name is Theodore Davis, and my job is about bringing in shipment of books, clothes, and other merchandise pertaining to the store. I price the books, check special order books to see if they are in and send books out to the company from which they came. Packing the books is another one of my jobs. I take important papers, checks, money and packages to either accounting, cashier or credit for Mr. Fink, the boss and Mr. Waldman.

.....

Edith Johnson

I worked at Madison school for awhile. I was filling in for someone else. It was a lot of fun. The main thing that I worked on were their census books. I had to fill out cards for each and every thing the book called for. This was being done to make sure that the registration and schedule cards were up-to-date with the book. It was amusing working in a school that I once went to. I saw a lot of friends there. I did a little typing, and a lot of answering the telephone. Even though I worked there for a short time, I enjoyed it.

I am now looking forward to a part-time job in Chappell's Department Store, downtown.

.....

Leon Turner

I was working up at the University as a cook's helper. I was a short order cook and had to bring in all the meats and vegetables of the day so that we could work on them. We get fed before the students came to lunch or dinner and then we have to go and work as fast as we could to keep up. On Saturday, I went to work at seven o'clock in the morning and had to get out breakfast for the students that ate breakfast in the morning. The cook didn't get in until 9:30 so when I got finished with breakfast I had to start lunch which was hard for one person to handle but I had to do my best and managed to get it far under way.

.....

Betty Heyward

My name is Betty Heyward, and I have been in the School to Employment Program for about two months now.

About a month after I had been in the program, I received a job at the Madison Area Project, a branch of the Board of Education. It is a very nice place to work and you do a lot of interesting things. For example: typing, filing, mimeographing, photocopying and so on. I work around a group of nice people like Mr. Anderson, Mrs. Singleton, Mrs. Phillips and there are a lot more that I could mention.

I don't make a lot of money, but this is money that I didn't have before. I think that this program has made me a little happier than I was before.

Cathy Ruzekowicz

I work in the K-Mart on Salina Street. I make a $1.25 an hour. My hours are from 5-9 Monday - Friday and on Saturdays from 12 - 9. I'm a saleslady in the toy department. I straighten out toys, price them and wait on people. I like my job very much because all of the employees are real friendly and I like to wait on and help people.

.....

Laura Smith

My name is Laura Smith and I am 17 years old and in the tenth grade. I am now working at the Board of Education and working in the Payroll Department with all of the ladies and Mrs. Waters, Mr. Deuble and Mrs. Yuska. I have learned to put the checks which have come back from the bank where they were paid in order, from the lowest down to the highest. I worked for Mrs. Waters in the files. I cleaned out the drawers for her also.

I also helped Mrs. Yuska for a little while. I had to put the Social Security applications in alphabetical order. Now Mr. Deuble is showing me how to use a Monroe machine - add, subtract, multiply and divide. I use the thermofax machine to make many copies of different things. So that is all I have to say for now about my job. However, there is one more thing. It's a good job and also lots of experience and the people in the office where I work are very nice people.

.....

Valerie Jeffries

My name is Valerie Jeffries. I work at Croton School as a school aid. The job is very exciting. The things I do are very much fun. From 1:30 - 3:30 I help teachers duplicate sheets for their classes. I run errands for the secretary and I also read stories to the kindergarteners and the first graders. I help Mrs. Feldman in the game room. She is my employer. I enjoy working and it is fun.

The Step program is very nice also. It helps you with your problems. It is a nice program. All the people in it are very nice. I thank you.

.....

Mary J. Atkinson

I work in the Recreation Commission in City Hall. I work in the office doing a little typing, and I've typed schedules for basketball games that have to be sent to the Post Standard. I answer the phone in the office. The secretary is going to teach me how to use the Ditto machine. The people I work for are nice and working with them is fun. They are easy to get along with. I work every afternoon from 1:30 - 4:30 except Saturday and Sunday. It's very interesting work, and it is good experience for someone who wants to become a secretary.

.....

Guy Gladden

Going to work every day is very exciting because the job I have chosen is the kind of work I enjoy and I feel that this is the kind of work at this time of my life. This job I have is something that really makes me proud to work. The people are very nice and if there is something I don't understand, they are with me helping me with my problems. This job I hold makes me feel like I'm special in this certain thing I do. Whenever there is a special job to be done well, I am always asked to do it because they can depend on me. Thanks to Mr. Canjemi, I can better be prepared for different social adjustments in life, and a lot of credit goes to the people who are responsible for it such as Mrs. Clifford, Mr. Zimmerman and Mr. LaValle as well as Mr. Canjemi.

.....

Mae Allen

My name is Mae Allen and I am a School to Employment Program student. I go to Central High School from 8:15 until 12:00 o'clock. Then I go to my job at the Madison Area Project office. I work there from 12:30 until 4:30 in the afternoon.

I have various duties to perform. I run the ditto and mimeograph machines. I also use the photo-copier. I do typing and filing. One of my jobs is keeping the bulletin board straightened and up-to-date. I also answer the telephone and take messages. These are some of the jobs I do. Sometimes when I run out of things to do I help Marge Ryan, a secretary under the Syracuse University staff. I also do work for Mrs. Hart and Mrs. Mary Ann Phillips. Mrs. Loftus is my supervisor and I am supposed to report to her when I come in the office. I eat my lunch at the office. That is the time when the secretaries relax and talk about things they did when they were younger and other things. They are all very nice.

Most of all, I try to help everyone and do what needs to be done.

.....

Betty Jamison

I am in the Step program. In this program, I go to school and I go to work also.

I used to work at the Syracuse Public Library, where I worked down in the bindery department. There, I helped to mend books, file and check out call cards.

I've only been in this program for about five months now, and I like it very much.

We get a chance to go places, do things and we are the only group that has this opportunity.

.....

Melvin Jamison

My name is Melvin Jamison. I work at Syracuse University at Sadler Hall. I work in the dish room. I have various things to do in the dish room. We have to keep the dining hall and kitchen clean at all times. My boss, Mr. D. (that is what we call him) is the supervisor. Mrs. White is something like a supervisor. These are the two heads of our hall with John as head cook.

All of this came about because I am a member of the Step program in Central. There is another in Madison School called the World to Work program. Both are run by fine men, Mr. Cangemi and Mr. LaValle, also their assistant, Mr. Zimmerman and the secretary Mrs. Clifford. Without these wonderful people, there wouldn't be a Step program.

Now I will tell you what our program is all about. Our program is for Junior High School students and High School students who would like to work and go to school at the same time. We have to go to school one-half day and work the amount of hours we wish or we are able, as in my case, to get out of school about 1:30 and then I go home and get ready to go to work.

The program has helped me a lot and it keeps me out of trouble because it found me a job and I work at night. I don't have to be walking the streets looking for trouble. So, I thank the program for helping me.

.....

Denise Reese

My name is Denise Reese. I have been in this program for four months and I have learned a great deal about jobs. How to make friends with others, how to act toward others and controlling my temper are things I have learned. My friends are very trustworthy and understanding. The secretary Mrs. Clifford is a very good friend of mine. She is very understanding and she tells you what is bad and what is good. Mr. Zimmerman helps me when I am in trouble. Mr. Cangemi is nice and I tell him my troubles. He is very good on explaining things to me. I try to get along with my friends and hope they like me as much as I like them.

.....

Lillie Taylor

My name is Lillie Taylor and I am president of the Step program. I have been a student of the Step for over a year. This program has taught me a great deal about jobs, parents and most of all how to get along with other people.

This program has given me the ability to communicate ideas effectively in social and business success. This program covers such subjects as families, how to dress and ideas about life.

.....

Robert Reynolds

Back in February 1963, I quit school. I quit for 10 months. I did various jobs. Then I met Mr. Canjemi, and I got into his program, "The World of Work". I started back to school in September of 1964. I went to school one-half day. The other half I worked at Shoppers Fair as a stockboy. I worked as a stockboy for three weeks and then I got promoted to a candy manager. As a stockboy, I worked in the housewares department pulling out cans and appliances. As a candy manager, I put candy out on the tables and managed the section.

I quit school back in 1963 because the teachers picked on me and because I was the oldest in the class. I like the World-of-Work program.